

# DISPATCH REGULATIONS

BOILERMAKERS' LOCAL 203



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P.O. Box 250  
309 Main Hwy Holyrood  
Holyrood, NL AOA 2R0 709 229 7958

## Dispatch Regulations

- 1.1 All Dispatching Procedures are approved and implemented by the Business Manager and will be amended as necessary.
- 1.2 Posting of such amendments or modifications at the Union office and on the website will serve as notification to the membership that such changes will be become effective within thirty (30) days from the date of notification.
- 1.3 No member shall be dispatched or receive a travel card unless they are in good standing. Members will be required to pay all outstanding dues/ fines prior to being dispatched.
- 1.4 No member shall be dispatched without their Job Ready Certificates up to date. (Fall Protection, Confined Space, WHIMIS 2015, 3M Fit Test and Audiometric Test) It is the member's responsibility to ensure all Certificates are up to date prior to dispatch.
- 1.5 All work orders from the Employers shall be received at the Lodge Dispatch office and the members shall be dispatched from the out-of-work list in a fair and impartial manner. When a member has accepted a job dispatch, he/she shall be removed from the out-of-work list.
- 1.6 The Dispatch shall be open from 9:00 am to 12:00 pm and from 1:00 pm to 3:00 pm Monday through Friday.
- 1.7 Members must bid on Jobs to be considered for dispatch. Nightly job information will be available on the Job Line at [www.bm203jobline.ca](http://www.bm203jobline.ca). the Jobline will be available from 4:30 pm to 9:00 am the next business day for members to post in. Any member Journeyperson shall have his/her choice of jobs, provided he/she has the proper qualifications required.
- 1.8 Members will be dispatched from each out of work list in order of there position on the list, for the jobs they bid on.
- 1.9 It is the members responsibility to check the jobline daily.
- 1.10 Apprentices will be Dispatched at the discretion of the Business Manager, Dispatcher, and Training Coordinator. No name hires.



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- 1.11 Members who accept a Dispatch Slip and return it to the Dispatcher(s) without showing just cause to the Dispatcher(s) will pay a \$100.00 administrative fee and have their name placed at the bottom of the Out-of-Work list.
- 1.12 It shall be mandatory upon all members who voluntarily accept a dispatch to report for work at the time and place designated. Failure to comply without a reasonable excuse shall cause the member to be subject to a fine of not less than two hundred dollars (\$200.00). Members will be advised of the fine by phone. The member's name will then be removed from the out-of-work list and the member shall be responsible to repost his/her name once the assessed fine has been paid.
- 1.13 Any member who wishes to change classifications on the out of work lists, i.e. switch from one list to another, must have the appropriate qualifications( Red Seal) for the list he/she wishes to change to and sign a change of classification form.
- 1.14 Emergency dispatch, because of the nature of emergency dispatch, start times and geographical location will factor into dispatcher having discretion to call those members that are immediately able to meet the jobs start time.
- 1.15 Members putting there name back on the out-of-work list must do so by email [dwade@boilermaker.ca](mailto:dwade@boilermaker.ca) . Name, Company, Jobsite, layoff date, and reason for termination.
- 1.16 Any member who is fired or quits his/her last job will not be dispatched for fourteen days (14). Unless otherwise approved by the Business Manager. (If Job is short term, 14 days starts after last member is laid off.)
- 1.17 When a member is dispatched to a job and that member earns less than forty (40) paid hours, that member will maintain their current position on the list. If the Job is longer then 40 hours, the member will move back two spots for every one day worked up until 14 days. After 14 days member will be placed at bottom of the out-of-work list.
- 1.18 Members taking a 203-travel card within the provisions of the International Constitution will maintain their position on the out-of-work list but will not be eligible for dispatch until travel card is deposited back at local 203. Any withdrawal or deposit of a travel card is the responsibility of the member.



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- 1.19 If a member has been on the out-of-work list for an extended period of time, and the Union has repeatedly tried to contact the member for available work with no success, the Union may, at the Business Managers discretion, place that members name **"inactive"** until such time the member contacts the Business Manager to explain why he/she is not actively seeking work.
- 1.20 Any member working within the jurisdiction of Lodge 203 who leaves the job without paying outstanding bills for accommodations, phone bills, other debts, or has caused damage to the accommodation, shall make full restitution to the satisfaction of the Business Manager or his designate before being dispatched to his/her next job.
- 1.21 A Member must contact **"Dispatch"** and place their name on the Inactive List. If they are working for or are contracted to work for any other Trade Union, employer, or 3<sup>rd</sup> party labour supplier within the industrial construction industry (Offshore Oil Platforms). That member will maintain his position and return to that position when they are no longer inactive. If member fails to do so they will be placed on the bottom of out-of-work list inactive until they notify dispatch. If any member is actively performing Boilermaker work outside of our Constitution, that member shall be placed at the bottom of the out-of-work list inactive until such time they notify the Business Manager, they are no longer working outside the constitution.
- 1.22 Members who are dispatched to a job that is cancelled will be placed back on the Out-of-Work list at the same position they were prior to being dispatched.
- 1.23 If a member registers onto the Local 203 Sick list. The member's name will be removed from the Out-of-Work list and placed on the inactive list. When the member is ready to return to work their name will be placed on the Out-of-Work list at their last registration date.
- 1.24 An Apprentice who is attending trade school shall be placed on the Out-Of-Work list.
- 1.25 Upon completing Trade School, if the Apprentice and the former employer mutually agree the Apprentice may return to work for his/her former employer.
- 1.26 **RECALL** – Members may be recalled to their last employer, last employment location after being laid off within 21 days at the discretion of the Business Manager/ Dispatcher. The Dispatcher must refer to the original dispatch list and recall those members in order of classification and sequence in which they were originally dispatched.



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